

**RESOLUTION: DECLARE TOWN COURT MISCELLANEOUS OFFICE EQUIPMENT AS SURPLUS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to declare the following computer/office equipment as surplus and that it be disposed of as scrap with all computer hard drives being removed and destroyed. The Office of Court Administration (OCA) has supplied written approval to destroy their equipment listed below.

**TOWN COURT SURPLUS OFFICE EQUIPMENT**

<b>Office of Court Administration Owned</b>
Fax Machine – HP 3180 – Serial # CN082BN13N; Asset Tag # DT0017285
Brother Fax 575 – Serial # U61227K6W659788
Dell Monitor 1708FP – Serial # CN0XYF7K7287204Q0UMSAO; Asset # T0002618
Dell CPU USC02D0T0080355; Asset Tag # T0008002 GJQTCZ1
<b>Town of Collins Owned</b>
Fellows Shredder – C – 120C; Serial # Unknown
HP Printer – CE459A; Serial # CNB9034720

**RESOLUTION: MAINTAIN A SECOND “CLERK TO THE TOWN JUSTICE” POSITION AS A PART-TIME ON CALL CLERK**

WHEREAS, as of January 1, 2023 the Town of Collins has only one elected Town Justice Position, and

WHEREAS, a Town Justice is allowed to have one appointed Clerk to the Town Justice, and

WHEREAS, Justice Colleen Kinnaird has checked with the Judicial District, and they said it is ok to have a second clerk to act as a Part-Time on call Clerk to fill in when the regular clerk is unavailable.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves the retention of Dianna Evans as a Part-Time n Call Clerk to fill in in the absence of Court Clerk Joy Johnson.

**RESOLUTION: APPROVE AD FOR ADDITIONAL COURT OFFICER(S)**

WHEREAS, due to recent resignations and retirements, the Town has only three court officers, and

WHEREAS, the Collins Court wishes to maintain a pool of court officers from which to schedule three officers at each court session.

NOW, THEREFORE BE IT RESOLVED that the Collins Town Board approve the placement of the following advertisement in the Gowanda/Lakeshore PennySaver & News, Springville PennySaver and the Eden-

North Collins PennySaver the week of February 25, 2023, for the purpose of identifying candidates for Town Constable position(s):

TOWN CONSTABLE WANTED -- TOWN OF COLLINS  
DUTIES INCLUDE COURT OFFICER RESPONSIBILITIES

If applicant is a retired Officer, must comply with HR 218, "The Law Enforcement Officers Safety Act," by successfully completing the retired officer carry firearms course recognized by their department, which must be offered every year.

Knowledge and yearly review of Penal Law Article 35

Active officer must complete a yearly firearms course recognized by their department

Knowledge and yearly review of Penal Law Article 35

APPLICATIONS AVAILABLE AT THE TOWN CLERKS OFFICE OR ON THE TOWN WEB SITE AT:

TOWNOFCOLLINS.COM

ALL APPLICATIONS MUST BE RECEIVED BY MARCH 10, 2023, AT 4:00 PM

**RESOLUTION: SET DATE FOR 2023 LIBERTY FEST**

WHEREAS, the Town of Collins wishes to promote sociability among the Town residents, and

WHEREAS, since 2011 the Town has sponsored the Liberty Fest, which has been well-received by the community, and

WHEREAS, the Town wishes to again provide the residents with a similar opportunity to enjoy this event and has budgeted \$7,500.00 of unreimbursed Town funds for it, and

WHEREAS, the Liberty Fest Committee met on January 18, 2023 to recommend Saturday, July 8, 2023 from 5-10:30 PM for the Liberty Fest celebration with a rain date of Sunday, July 9, 2023 for fireworks only.

NOW THEREFORE BE IT RESOLVED, that the Town of Collins 2023 Liberty Fest will be held on Saturday, July 8, 2023 from 5-10:30 PM with a rain date of Sunday, July 9, 2023 with Fireworks only.

**RESOLUTION: APPROVE AD FOR SUMMER BEAUTIFICATION PERSONNEL**

Motion by \_\_\_\_\_, and seconded by \_\_\_\_\_ to approve placing the following ad in the Gowanda/Lakeshore Pennysaver and News and the Springville Pennysaver for the February 25, 2023 and March 4, 2023 issues, as follows:

**SUMMER POSITIONS:**

The Town of Collins is accepting application for  
Seasonal Beautification Laborers.

Positions are open to those 18 years and over.

Applications are available Monday – Friday at the  
Collins Town Hall, 14093 Mill Street, Collins, NY or on the  
Town's Website ([www.townofcollins.com](http://www.townofcollins.com)).  
Application deadline March 8, 2023, 4:00 PM at the Town Clerk's Office  
Preference given to Town of Collins Resident.

**RESOLUTION: APPROVE AGREEMENT TO SPEND HIGHWAY FUNDS PER §284 OF THE HIGHWAY LAW**

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_  
that the Town Board hereby approves entering into an agreement with Collins Highway Superintendent  
Chris Gerling for 2023 to spend Town Highway Funds, per §284 of the Highway Law, as read, and  
authorize the Town Board members to sign the agreement.

**RESOLUTION: APPROVE THE TOWN OF COLLINS – COUNTY OF ERIE INTERMUNICIPAL AGREEMENT TO  
USE ERIE COUNTY FUNDING TO UPDATE THE TOWN'S COMPREHENSIVE PLAN AND  
SOLAR  
LAW**

WHEREAS, the Town of Collins applied for, and is approved to receive, a \$16,000 grant from Erie County  
to help fund a minor update to the Town's Comprehensive Plan to address the potential impacts of large-  
scale solar projects, to update the Town's current Solar Law and to develop a Battery Energy Storage  
System Law for the Town.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves entering into the  
Intermunicipal Agreement with Erie County whereby the Town will receive \$16,000 in grant funds to be  
used for an update to the Town's Comprehensive Plan and Solar Law and to develop a Battery Energy  
Storage System Law for the Town; and that the Town Supervisor be authorized to sign such  
Intermunicipal Agreement.

**RESOLUTION: APPROVE THE WENDEL PROPOSAL TO ASSIST WITH THE TOWN'S COMPREHENSIVE  
PLAN AND SOLAR LAW UPDATE**

WHEREAS, the Town of Collins desires to update its Comprehensive Plan and Solar Law to address the  
potential impacts of large-scale solar projects on the Town, and

WHEREAS, the Town of Collins solicited a proposal from Wendel WD Architecture, Engineering,  
Surveying and Landscape Architecture, P.C. (Wendel) to be the consultants on this project.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves the Professional  
Services Contract with Wendel to provide consultant services for the Town's Comprehensive Plan and

Solar Law Update Project at a cost of \$16,000 and that the Town Supervisor be authorized to sign the contract.

**RESOLUTION: MODIFY RESOLUTIONS #31 AND #54 OF 2023 ADOPTED ON JANUARY 3, 2023**

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to modify Organizational Meeting Resolutions #31 and #54 of 2023, Adopted on January 3, 2023 to read as follows:

#31 – Setting the salary of the experienced Highway Department Workers (Motor Equipment Operators) as follows: Bryan Bylbie at \$22.87 per hour until February 13, 2023 when he shall receive a step increase to \$23.46 per hour; Mark Hobson at \$26.37 per hour; F. Howard Lamb at \$24.62 per hour until November 6, 2023 when he shall receive a step increase to \$25.21 per hour and Mark Mangano at \$26.37 per hour.

#54 – Setting the salary of F. Howard Lamb, Park Crew Chief, at \$24.62 per hour until November 6, 2023 when he shall receive a step increase to \$25.21 per hour.

To be Effective January 1, 2023

**RESOLUTION: APPROVE TOWN OF COLLINS FIRE PROTECTION DISTRICT No. 1 CONTRACT WITH VILLAGE OF GOWANDA**

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the Town of Collins Fire Protection District No. 1 Contract with the Village of Gowanda for the years 2024, 2025 and 2026.